



Pharos University in Alexandria The English Language Centre

Pharos University

Professional Development Unit

Item Editing Workshop Brief

Workshop Aims:

1. to introduce coordinators and representatives to common errors that occur while designing exam questions.
2. to provide a room in which exam/ quiz designers put themselves in the students' shoes to see how far a testing item is clear or ambiguous.
3. to provide coordinators with a detailed feedback on their midterms.
4. to train coordinators on how to provide feedback to their level's representative.

Description:

The workshop targets academic coordinators and representatives who are responsible for designing midterms, quizzes and final exams. The workshop starts with providing attendees with a handout of different testing items, each with a problem that can distract students. In the form of discussions, attendees start to share their thoughts, comments, rationales as well as their suggestions on how to make these testing items more accurate and clearer. After the discussion takes place, each coordinator is to be given feedback on the midterm he/she has designed, and is asked to write his/her comments on the quizzes designed by the levels' representatives. Coordinators comments are to be reviewed, and once they are confirmed, coordinators share their feedback with their representatives.

Material Needed:

1. Identifying Problems with Items Worksheet
2. Elementary, Pre-intermediate, Intermediate and Upper Intermediate Fall,2016 Midterms